



St. MARTIN'S ENGINEERING COLLEGE

- ESTD : 2002 • A Non Minority Institution
- Affiliated to JNTUH • Approved by AICTE
- ISO 9001:2008 Certified • Accredited by NAAC & NBA
- SIRO Recognition by MST, Govt. of India

Date: 08/11/2019

MEETING NOTICE

A meeting of the Governing Body is scheduled on 20th November 2019 at 02.30 P.M. in the college campus. All the Governing Body members are requested to make it convenient and attend the meeting.

Agenda:

1. Review of progress on minutes of previous meeting
2. Increase in intake of IT Department
3. Starting New Courses
4. NAAC inspection and results
5. Autonomous inspection and results
6. JNTUH approval of autonomous status
7. NBA for CSE, EEE, IT and MBA Departments
8. Review of Vision, Mission and PEOs for various departments
9. Review of placement status
10. Feedback reports
11. Awards and achievements
12. Result analysis
13. Budget
14. Financial audit
15. Other Issues


Principal & Member Secretary

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE
Dhulapally (V), Dundigal-Gandimaisamma (M),
Medchal-Malkajgiri (D), Secunderabad-500 100.

- Cc: 1. Sri M. Laxman Reddy, Chairman
2. Sri G. Durgaiyah Yadav, Vice-Chairman
3. Sri Ch. Mahender Reddy, Secretary & Correspondent
4. Sri G. Narsimha Yadav, Treasurer
5. Sri G. Chandrashaker Yadav, Executive Director
6. Sri M. Rajasekhar Reddy, Member
7. Dr. S. Tara Kalyani, Governing Body Member, JNTUH
8. Dr. D V Sreekanth, Member
9. Dr. A. Amarendra Babu, Member



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Ref. No. SMEC/GCM/2019-20/02

Date: 20/11/2019

MINUTES OF THE MEETING

Governing Body Meeting is held on 20th November 2019 at 02.30 P.M.

Venue: Board Room, Mahatma Gandhi block

Members Present

S. No.	Name of the Faculty	Designation	
1	Sri. M. Laxman Reddy	Chairman	M. Laxman Reddy
2	Sri. G. Durgaiah Yadav	Vice Chairman	G. Durgaiah Yadav
3	Sri. Ch. Mahendhar Reddy	Secretary & Correspondent	Ch. Mahendhar Reddy
4	Sri. G. Narsimha Yadav	Treasurer	G. Narsimha Yadav
5	Sri. G. Chandrasekhar Yadav	Executive Director	G. Chandrasekhar Yadav
6	Dr. S. Tara Kalyani	University nominee	S. Tara Kalyani
7	Dr. P. Santosh Kumar Patra	Principal & Convener	P. Santosh Kumar Patra
8	Dr. A. Amarendra Babu	Faculty Member	A. Amarendra Babu
9	Dr. D V Sreekanth	Faculty Member	D. V. Sreekanth

The Principal welcomed all the members and reviewed progress of the previous meeting and action taken is reviewed. The principal has given a presentation covering various latest developments in the college.

Increase of Intake in Existing Courses

As there is a lot of demand for seats in B.Tech (Information Technology) department, it is decided to increase the intake of Information Technology department from 60 to 180.

Starting New Courses

It is also decided to start new Post-Graduate program in M.Tech (Computer Science and Engineering) with 18 seats and new UG program B.Tech (Computer Science Information Technology) with 60 seats.

NAAC Inspection & Results

NAAC Peer Team visited the college 2nd and 3rd April, 2019 and our college is awarded A+ grade. SMEC applied for reassessment and achieved A+ from earlier B+ grading.

Autonomous Inspection and Results

The UGC Autonomous Team visited the college on 6th and 7th August 2019. The UGC has granted autonomous status to the college for a period of 10 years, which gives us freedom to achieve academic excellence by introducing latest technology in curricula, innovative practices in teaching and learning process.

JNTUH Approval of Autonomous Status

The JNT University has informed the college to follow existing university syllabus and regulation for 2019-20 admitted batch and can be revised autonomous syllabus from 20-21 admitted batch onwards.

NBA Accreditation

It is decided to register in NBA portal for fresh accreditation to CSE and MBA departments. And we need to go for re-accreditation for IT and EEE Department in the month of December, it is decided to submit compliance report as per NBA guidelines.

Hostel Facility

Hostel facility (Boys & Girls) available outside the campus. However it is decided to start Girls hostel with 350-400 capacity inside the campus.

Review of Vision, Mission and PEOs

All Departments have reviewed their respective Vision, Mission and PEOs based on the feedback received from various stake holders and the updated Vision, Mission and PEOs are put up to General Body for approval.

Placements

As of now the total placement count is 298 which is a good achievement and many companies are in pipelined. However, placement department is advised to update the plan to have more pre-placement offers through internships.

Feedback

Periodic feedbacks are collected from various stake holders as per the practice and analyzed summary report along with action taken was discussed. It is decided to take online feedback periodically from student about the teaching learning process.

The following decisions are taken:

- Steps taken to get identified gaps included in the curriculum.

For St. Martin's Engineering College
M. Lakshman Reddy
Chairman

- The feedback from Alumni will be analyzed and appropriate action will be taken.
- Extra Curricular activities should be conducted on regular basis.
- The students are encouraged to undergo various activities for self learning.
- To award the students and staff members who have participated in research and development activities.
- To enter into MOU with various industries to improve the interaction between the academia and industry sector.
- The gap between the industry requirements and the curriculum is bridged by adding certificate and value added programs.
- Bridging the identified gaps by including them in the content beyond syllabus.

Consultancy and Funding Projects

GHMC again approved the consultancy work (Third party quality control) to us. AICTE has funded Rs. 4.08 Lakhs for conducting two weeks FDP and same has been scheduled from 9th to 21st December 2019.

UGC Paramarsh

We have received the approval to act as Paramarsh (Advisor) on behalf of UGC to mentor the institutions going for fresh NAAC Accreditation. Around Rs.30 Lakhs will be funded by UGC for the same purpose.

Awards and Achievements

GOVERNOR AWARD (THRICE)
 BEST INNOVATORS (BY MINISTRY OF RURAL DEVELOPMENT GOVT. OF INDIA)
 BEST INNOVATION AWARD BY ICT ACADEMY
 BEST COLLEGE BY EDUCATION MATTERS
 IKON DRONACHARYA AWARD
 BEST COLLEGE IN SPORTS BY STUMAGZ)
 INDIAN INTERNATIONAL SCIENCE FESTIVAL (IISF -2019) AWARD
 ENGINEERING COLLEGE OF THE YEAR AWARD (INDIA)-2019; DUBAI
 WON TWO FIRST PRIZES AND SECOND AND 3RD PRIZES IN NIRDPR (NATIONAL LEVEL INNOVATORS CONCLAVE)

As there is increased participation of students and significant achievements in various National level competitions, it is decided to encourage students to do innovative projects or products by supporting with funding and travel grant.

Report about Faculty Development Programs, Seminars, Workshops, guest lectures, symposium, chart exhibition etc., are organized by various departments are discussed and

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M. Lakshman Reddy
 Chairman

suggested to continue the same for the current and upcoming semester as per academic calendar.

Result Analysis and Adoption of OBE

Result analysis is discussed and appreciated by the Chairman. Also suggested to strictly adhere to the mechanism for achieving outcome based education and follow the Bloom's Taxonomy in evaluation.

R&D Cell Activities

The faculty research paper publications, conference presentation, book publication, patent filing, consultancy, funding projects are appreciated.

Budget

Budget utilization with respect to planning is discussed about advertisement, annual day, insurance, miscellaneous, maintenance of physical & academic maintenance, infrastructure, budget for updation and up gradation of computing facility, salaries, books and e-resources in the library etc,. Also discussed about the budget planning and sources of fund for the upcoming financial year.

Financial Audit

Financial audit by Internal and External experts are presented and also decided to continue with the same process. The governing members also looked into the implementation of E-Governance, prospective plan which includes service rules, welfare measures and sponsorship for staff for attending professional development courses. It is also decided to develop ERP In-house and should be ready for implementation.

Other General Issues

The General Body discussed the academics, administration, transport, hostel, banking, sports, canteen, staff and students welfare activities, student issues, faculty issues, parent issues etc. in detail.

There being no other points, the meeting is closed.

For St. Martin's Engineering College

M. Lakshman Reddy

Signature of the Chairman